

Short-Term Rental Property Management Example

Property Overview

Property Name: Seaside Retreat Apartment
Location: 123 Ocean Avenue, Santa Monica, CA
Type: 2 Bedroom, 1 Bath

Management Services

- Listing Creation & Optimization
- Guest Screening
- 24/7 Guest Communication
- Check-in & Check-out Coordination
- Cleaning & Linen Services
- Maintenance Coordination
- Price & Calendar Management

Booking Summary (Last 3 Months)

Month	Nights Booked	Occupancy Rate	Revenue
March	24	77%	\$3,600
April	22	73%	\$3,300
May	26	84%	\$4,050

Owner Responsibilities

- Ensure all utilities are active and paid
- Maintain appropriate insurance
- Address major repairs as needed

Contact Information

Management Company: SunCoast Rentals
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