

School Name
School Address Line 1
School Address Line 2
Phone: _____

Detention Notification Letter

Date: _____

Student Name: _____

Grade/Class: _____

Parent/Guardian Name: _____

Infraction Details

Infraction Type: _____

Date of Infraction: _____

Description: _____

Detention Assignment

Date of Detention: _____

Time: _____

Location: _____

Staff Member Assigning Detention: _____

Notes/Instructions

Please sign and return this notification to the school office.

Parent/Guardian Signature: _____ Date: _____