

# VOCATIONAL INTERNSHIP CONTRACT

This Internship Contract ("Contract") is entered into by and between the following parties:

**Company Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Representative** \_\_\_\_\_

**Contact** \_\_\_\_\_

**Intern Name** \_\_\_\_\_

**School/Institution** \_\_\_\_\_

## 1. Internship Details

**Position:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Internship Period:** From \_\_\_\_\_ to \_\_\_\_\_

**Working Hours:** \_\_\_\_\_ per week

## 2. Responsibilities

- The Intern shall perform the assigned tasks and duties diligently and comply with the Company's policies and procedures.
- The Company shall provide supervision and mentoring to facilitate the Intern's learning and professional development.
- The Intern agrees to keep all Company information confidential during and after the internship period.

## 3. Compensation

**Stipend/Allowance (if any):** \_\_\_\_\_

**Other Benefits (if any):** \_\_\_\_\_

## 4. Termination

Either party may terminate this Contract with written notice of \_\_\_\_\_ days. The Company reserves the right to terminate immediately for cause.

## 5. Acceptance

By signing this Contract, both parties acknowledge and accept its terms and conditions.

<b>Company Representative</b> _____ _____ _____	<b>Date</b> _____ _____ _____
<b>Intern</b> _____ _____ _____	<b>Date</b> _____ _____ _____

