

# Dual Training Vocational Internship Arrangement

This Dual Training Vocational Internship Arrangement ("Agreement") is made between:

<b>Company/Establishment</b>	
<b>Address</b>	
<b>Contact Person</b>	
<b>Position</b>	

<b>Vocational Training Institution</b>	
<b>Address</b>	
<b>Contact Person</b>	
<b>Position</b>	

## Intern/Trainee Information

- Name: \_\_\_\_\_
- Course/Program: \_\_\_\_\_
- Contact Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

## Arrangement Details

The parties agree to the following:

- Internship Duration: \_\_\_\_\_
- Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_
- Total Number of Hours: \_\_\_\_\_
- Working Days & Hours: \_\_\_\_\_
- Assigned Department/Area: \_\_\_\_\_

## Roles and Responsibilities

- **Company:** To provide actual on-the-job training opportunities and supervision.
- **Vocational Training Institution:** To provide the theoretical component and monitor trainee progress.
- **Intern/Trainee:** To abide by company policies and complete all assignments and required hours.

## General Provisions

1. This Arrangement is solely for education and training purposes.
2. No employer-employee relationship is established.
3. Both parties will ensure the safety and well-being of the intern/trainee.
4. Any amendments to this agreement must be made in writing and agreed by all parties.

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Company/Establishment Representative

Name and Signature

Date: \_\_\_\_\_

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Vocational Training Institution Representative

Name and Signature

Date: \_\_\_\_\_

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Intern/Trainee

Name and Signature

Date: \_\_\_\_\_