

# Industry Placement Internship Agreement for Vocational Students

This Internship Agreement ("Agreement") is made between:

**Educational Institution:** \_\_\_\_\_

**Internship Provider (Company):** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**Programme/Department:** \_\_\_\_\_

**Internship Period:** From \_\_\_\_\_ to \_\_\_\_\_

**Internship Position/Role:** \_\_\_\_\_

## 1. Objectives

The internship aims to provide practical experience in the field of study, develop professional skills, and foster collaboration between industry and education.

## 2. Roles and Responsibilities

**Student:** Will comply with company policies, fulfill assigned tasks, and maintain confidentiality.

**Company:** Will provide guidance, supervision, and relevant work experience.

**Institution:** Will monitor progress and act as liaison.

## 3. Terms of Internship

The internship is unpaid/paid (circle one).

Working hours: \_\_\_\_\_

Attendance and conduct are subject to the policies of both the institution and the company.

## 4. Termination

Either party may terminate this agreement with prior notice. Reasons for termination may include breach of policies or unsatisfactory performance.

## 5. Agreement and Acceptance

By signing below, all parties agree to the terms outlined above.

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Student

Date: \_\_\_\_\_

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Academic Supervisor

Date: \_\_\_\_\_

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Company Supervisor

Date: \_\_\_\_\_