

Final Warning Notice

To: _____

Department: _____

Date: _____

Subject: Final Warning for Repeated Dress Code Violations

This notice is to inform you that you are receiving a **Final Warning** regarding violation of the company's Dress Code Policy.

Despite previous verbal and written warnings, you have continued to disregard the stated dress code requirements. Adhering to the dress code is a necessary part of your employment. Continued violations will result in further disciplinary action, up to and including termination of employment.

Previous warnings issued:

- Date: _____ Type: Verbal / Written
- Date: _____ Type: Verbal / Written

Details of Recent Violation(s):

| |
|-------|
| _____ |
| _____ |
| _____ |

Required Action:

- Immediate compliance with the dress code policy.
- Any further violation will result in termination of employment.

Please acknowledge receipt of this notice by signing below.

Employee Signature

Date: _____

Supervisor/Manager Signature

Date: _____