

[Date]

[Recipient's Name]

[Position/Title]

[Company/Organization Name]

[Address Line 1]

[Address Line 2]

Dear [Recipient's Name or "To Whom It May Concern"],

I am writing to recommend [Student's Full Name] for the internship position at your organization. As [his/her/their] [professor/advisor/supervisor] at [Institution Name], I have had the pleasure of working with [Student First Name] over the past [duration], during which time [he/she/they] has consistently demonstrated dedication, a strong work ethic, and excellent academic performance.

[Student's First Name] has shown remarkable abilities in areas such as [mention relevant skills, e.g., problem-solving, teamwork, communication], and consistently impressed me with [his/her/their] motivation and commitment to learning. [He/She/They] completed [mention significant project, coursework, or responsibility], which showcased [his/her/their] ability to apply theoretical knowledge to practical challenges.

I believe that [Student's First Name] would be an excellent addition to your team, bringing enthusiasm, a willingness to learn, and a reliable, positive attitude. I wholeheartedly support [his/her/their] application for the internship and am confident that [he/she/they] will contribute positively to your organization.

Please feel free to contact me if you require further information.

Sincerely,

[Your Full Name]

[Your Position/Title]

[Department, Institution/Organization Name]

[Email Address]

[Phone Number]