

Your Name
Your Title/Position
Institution/Organization
Address Line 1
Address Line 2

Date: _____

To Whom It May Concern,

I am pleased to write this letter in support of **[Student's Full Name]** and their application for the **[Scholarship Name]**. I have had the privilege of knowing **[Student's Name]** for **[duration]** as their **[teacher, mentor, advisor, etc.]** at **[Institution/Organization]**.

During this time, I have been consistently impressed with **[Student's Name]**'s dedication, academic achievements, and commitment to personal and community growth. They have demonstrated strong analytical abilities, genuine curiosity, and a diligent work ethic. **[He/She/They]** regularly goes above and beyond in coursework and extracurricular activities.

[Student's Name] also stands out for **his/her/their** leadership and compassion. **He/She/They** has made significant positive contributions to **[club, organization, community service project, etc.]**, inspiring peers and setting an example with **his/her/their** initiative.

I strongly believe that **[Student's Name]** will benefit greatly from this scholarship opportunity and will make the most of the resources provided. I give my highest recommendation to **[Student's Name]** for the **[Scholarship Name]**.

Please do not hesitate to contact me if you require further information.

Sincerely,

Your Name
Your Title/Position
Email: _____
Phone: _____