

# Internship Agreement Example

## For Summer Programs

### 1. Parties

This Internship Agreement ("**Agreement**") is made between:

- **Host Organization:** \_\_\_\_\_
- **Address:** \_\_\_\_\_
- **Intern Name:** \_\_\_\_\_
- **Intern Address:** \_\_\_\_\_

### 2. Internship Details

- **Position:** \_\_\_\_\_
- **Department:** \_\_\_\_\_
- **Supervisor:** \_\_\_\_\_
- **Start Date:** \_\_\_\_\_
- **End Date:** \_\_\_\_\_
- **Working Hours:** \_\_\_\_\_

### 3. Scope of Internship

The Intern will participate in projects and activities as assigned by the Host Organization, under the guidance and supervision of the designated supervisor. The internship is designed for educational purposes and does not constitute employment.

### 4. Confidentiality

The Intern agrees to maintain the confidentiality of all proprietary or confidential information obtained during the internship and not to disclose it to any third party.

### 5. Compensation

(Select One)

- ☐ The internship is unpaid.
- ☐ The internship provides compensation: \$\_\_\_\_\_

### 6. Termination

Either party may terminate this agreement at any time by providing written notice to the other party.

### 7. Acknowledgement

By signing below, both parties acknowledge they have read, understood, and agree to the terms of this Agreement.

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**Host Organization Representative**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**Intern**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_