

# Internship Agreement

## for Engineering Students

This Internship Agreement is made and entered into as of \_\_\_\_/\_\_\_\_/\_\_\_\_ by and between:

**Host Company/Organization**

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**Address**

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**Contact Person**

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**Intern (Student Name)**

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**University/College**

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**Department**

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### 1. Internship Details

- **Internship Period:** From \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_
- **Working Hours:** \_\_\_\_\_ per week
- **Location:** \_\_\_\_\_
- **Supervisor:** \_\_\_\_\_

### 2. Duties and Responsibilities

The Intern agrees to perform the following tasks and responsibilities:

- Assist with engineering projects as assigned.
- Comply with the policies, rules, and procedures of the Host Company/Organization.
- Maintain confidentiality of company information.
- Prepare and submit progress reports and a final internship report.

### 3. Compensation

This internship is unpaid.

The Intern will receive a stipend of \_\_\_\_\_ per \_\_\_\_\_.

### 4. Insurance and Liability

The Intern is / is not (circle one) covered by insurance provided by the University/College or Host Company/Organization. Any injuries or accidents during the internship must be reported immediately.

### 5. Duration and Termination

Either party may terminate this agreement with written notice of \_\_\_\_\_ days. Upon termination, the Intern must return any property or confidential materials.

### 6. Other Terms

- This agreement does not constitute an employment contract.
- Any amendments must be made in writing and signed by both parties.

Host Company/Organization

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Name & Position

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Date

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Intern (Student)

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Name

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Date

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University/College Representative (if required)

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Name & Position

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Date