

Internship Agreement

for Engineering Students

This Internship Agreement is made and entered into as of ____/____/____ by and between:

Host Company/Organization _____

Address _____

Contact Person _____

Intern (Student Name) _____

University/College _____

Department _____

1. Internship Details

- **Internship Period:** From ____/____/____ to ____/____/____
- **Working Hours:** _____ per week
- **Location:** _____
- **Supervisor:** _____

2. Duties and Responsibilities

The Intern agrees to perform the following tasks and responsibilities:

- Assist with engineering projects as assigned.
- Comply with the policies, rules, and procedures of the Host Company/Organization.
- Maintain confidentiality of company information.
- Prepare and submit progress reports and a final internship report.

3. Compensation

☐ This internship is unpaid.

☐ The Intern will receive a stipend of _____ per _____.

4. Insurance and Liability

The Intern is / is not (circle one) covered by insurance provided by the University/College or Host Company/Organization. Any injuries or accidents during the internship must be reported immediately.

5. Duration and Termination

Either party may terminate this agreement with written notice of _____ days. Upon termination, the Intern must return any property or confidential materials.

6. Other Terms

- This agreement does not constitute an employment contract.
- Any amendments must be made in writing and signed by both parties.

Host Company/Organization

Name & Position

Date

Intern (Student)

Name

Date

University/College Representative (if required)

Name & Position

Date