

Online Learning Syllabus Structure

Course Information

Course Title: [Insert Course Title]

Course Code: [Insert Code]

Semester: [Insert Semester]

Instructor: [Instructor Name]

Contact: [Email | Office Hours | Online Platform]

Course Description

[Brief overview of the course purpose, topics covered, and relevance]

Learning Outcomes

- [Outcome 1]
- [Outcome 2]
- [Outcome 3]

Course Materials

- **Textbook:** [Required Text]
- **Supplementary:** [Articles/Videos]
- **Online Platform:** [e.g., LMS name]

Weekly Schedule

Week	Topic	Assignments & Readings
1	[Topic 1]	[Assignments/Readings]
2	[Topic 2]	[Assignments/Readings]

Assessment & Grading

- Quizzes: [Percentage]
- Assignments: [Percentage]
- Midterm: [Percentage]
- Final Exam: [Percentage]
- Participation: [Percentage]

Grading Scale:

- A: [90-100%]
- B: [80-89%]
- C: [70-79%]
- D: [60-69%]
- F: [Below 60%]

Online Class Guidelines

- [Attendance & Participation Rules]
- [Expectations for Online Conduct]

- [Assignment Submission Policy]
- [Late Work & Make-up Policy]

Support & Resources

- [Technical Support Contact]
- [Academic Support Services]
- [Accessibility & Accommodations]

Academic Integrity

[College policy and expectations for honesty and original work]