

# School Registration Confirmation Letter

**School Name:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Registration Number:** \_\_\_\_\_

Dear Parent/Guardian,

This is to confirm that \_\_\_\_\_ has been successfully registered at \_\_\_\_\_ for the academic year \_\_\_\_\_.

Please keep this letter as proof of registration. Kindly contact the school office for any further information or assistance required.

We look forward to welcoming your child to our school.

Sincerely,

**Authorized Signature**

\_\_\_\_\_

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_