

# Preventive Maintenance Scheduling Agreement

This Preventive Maintenance Scheduling Agreement ("Agreement") is made by and between:

**Service Provider:** \_\_\_\_\_

**Client:** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

## 1. Purpose

The purpose of this Agreement is to establish the schedule and terms for preventive maintenance services provided by the Service Provider to the Client.

## 2. Scope of Services

- Details of equipment/assets to be maintained: \_\_\_\_\_
- Description of preventive maintenance tasks: \_\_\_\_\_
- Frequency of maintenance: \_\_\_\_\_
- Location of services: \_\_\_\_\_

## 3. Scheduling

Regular preventive maintenance will be scheduled as follows:

- Start date: \_\_\_\_\_
- Maintenance interval: \_\_\_\_\_
- Notification requirements: \_\_\_\_\_

## 4. Responsibilities

- **Service Provider:** Shall perform services on schedule, provide necessary tools/materials, and deliver reports as required.
- **Client:** Shall provide access, information, and cooperation for scheduled maintenance.

## 5. Compensation

- Service fees: \_\_\_\_\_
- Payment terms: \_\_\_\_\_

## 6. Term & Termination

- Agreement term: \_\_\_\_\_
- Termination notice: \_\_\_\_\_

## 7. Acceptance

By signing below, both parties agree to abide by the terms and conditions set forth in this Agreement.

\_\_\_\_\_

Service Provider Representative

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

Client Representative

Signature: \_\_\_\_\_ Date:

\_\_\_\_\_

This is a sample template and should be reviewed and modified to meet specific agreement and legal requirements.