Cloud-Based Database Backup Plan Template

1. Overview

Purpose:

Describe the purpose of this backup plan...

Scope:

Define databases and systems included in the plan...

2. Backup Strategy

Backup Type:

Select backup type ▼

Backup Schedule:

e.g. Daily at 2AM, Weekly, etc.

Cloud Storage Provider(s):

e.g. AWS S3, Google Cloud Storage

3. Roles & Responsibilities

Role	Person/Team	Responsibilities
Backup Administrator		
Reviewer		
IT Support		

4. Backup Retention & Rotation Policy

Retention Period:

e.g. Keep daily backups for 7 days, weekly for 4 weeks, etc.

5. Recovery Procedures

1. Identify and select the required backup version.
2. Restore backup from cloud storage.
3. Validate data integrity after restoration.
4. Document and report the recovery process.

6. Testing & Validation

Testing Frequency:

e.g. Monthly, Quarterly

Validation Procedures:

Describe how restored data will be checked...

7. Security Considerations

- Encryption of backups in transit and at rest.
- Access control and auditing.
- Compliance with relevant regulations.

8. Contact Information

Name	Role	Email	Phone

9. Change Log

Date	Change Description	Author