

Pre-Tenancy Reference Request

To Whom It May Concern,

We are currently processing an application for tenancy and would be grateful if you could provide a reference for the applicant named below. The information you provide will assist us in making an informed decision regarding their suitability as a tenant.

Applicant Name: _____

Current Address: _____

Reference Contact Name: _____

Reference Contact
Email/Phone: _____

Reference Questions

1. How long have you known the applicant?
2. In what capacity do you know the applicant?
3. Can you confirm the applicant's previous address and period of residency?
4. Has the applicant paid their rent in full and on time?
5. Were there any issues or complaints regarding the applicant's tenancy?
6. Would you recommend the applicant as a tenant? Please provide any additional comments.

Please return your completed reference to the email address provided below. Thank you for your assistance.

Sincerely,

Your Name/Organization

Email: _____

Phone: _____