

NLP Solution Production Launch Readiness Framework

1. Solution Overview

- Solution Name: _____
- Owner/Team: _____
- Business Objective: _____
- Target Users: _____
- Planned Launch Date: _____

2. Pre-Launch Checklist

Item	Status	Owner	Notes
Data Quality Validation			
Model Evaluation (Accuracy, F1, etc.)			
Security Review			
Bias & Fairness Assessment			
Infrastructure Ready (Deployment, Scaling)			
Monitoring & Logging Setup			
Rollback Plan in Place			

3. Risk Assessment & Mitigation

Risk	Likelihood	Impact	Mitigation

4. Stakeholder Readiness

- User Training: _____
- Documentation: _____
- Support Plan: _____
- Communication Plan: _____

5. Go/No-Go Decision Log

- Date: _____
- Decision: _____
- Decision Makers: _____
- Comments: _____

6. Post-Launch Review (To be completed after launch)

1. Performance Monitoring & KPIs
2. User Feedback Collection
3. Incident Review
4. Continuous Improvement Plan

- Date of Review: _____
- Reviewers: _____
- Actions & Learnings: _____