

UPS System Troubleshooting Checklist

General Information

Location		Date	
UPS Model		Serial Number	
Technician		Contact Number	

Initial Assessment

- Is the UPS powered ON? _____
- Is the load connected? _____
- Are there any alarms or fault indicators? _____

Checklist

Step	Description	Status (OK/Fail/NA)	Remarks
1	Check input voltage and frequency		
2	Check output voltage and frequency		
3	Inspect battery condition and connections		
4	Observe for physical damages or loose wires		
5	Check for unusual noises or odors		
6	Review UPS event/alarm logs		
7	Confirm inverter, rectifier, and bypass status		
8	Test UPS on backup/battery mode		

Final Actions

- Corrective actions taken:
- Parts replaced (if any):
- Further recommendation:

Technician Signature

Date: _____

Supervisor Approval

Date: _____