

Wireless Access Point Setup Document

General Information

Location	_____
Installer Name	_____
Date	___ / ___ / ____
Access Point Model	_____
Serial Number	_____

Network Configuration

SSID	_____
IP Address	_____
Subnet Mask	_____
Gateway	_____
VLAN	_____
Authentication Type	_____
Encryption	_____
WPA Key / Passphrase	_____

Physical Installation

Mounting Location: _____

Mounting Type: Ceiling / Wall / Other: _____

Cabling Information: _____

MAC Address: _____

Power Source (PoE / Adapter): _____

Testing & Verification

1. Connectivity test
2. Signal strength check
3. SSID broadcast verified
4. Client device connection test
5. Internet access confirmed
6. Roaming test (if necessary)

Test Result/Notes:

Additional Notes

Installer Signature: _____ Date: ____ / ____ / ____

Supervisor Approval (optional): _____ Date: ____ / ____ / ____