

Short-Term Office Space Rental Agreement

This Short-Term Office Space Rental Agreement ("Agreement") is made and entered into as of / / ("Effective Date") by and between:

- **Landlord:** _____
- **Tenant:** _____

1. Premises

The Landlord hereby rents to the Tenant the office space located at:

(the "Premises").

2. Term

The term of this Agreement begins on / / and ends on / / ("Rental Term").

3. Rent

The total rent for the Rental Term is \$_____ payable as follows: _____

4. Use of Premises

The Premises shall be used for office work and professional business purposes only. Subleasing is not permitted without written consent of Landlord.

5. Security Deposit

Tenant will pay a security deposit of \$_____ to be returned subject to the condition of the Premises.

6. Maintenance & Damages

Tenant shall keep the Premises clean and in good order. Tenant is responsible for damages beyond normal wear and tear.

7. Termination

This Agreement terminates automatically at the end of the Rental Term, unless otherwise agreed in writing by both parties.

8. Other Terms

Landlord Signature Date

Tenant Signature Date