

# Small Business Office Rental Contract

## 1. Parties

This Rental Contract (  Agreement  ) is made on \_\_\_\_/\_\_\_\_/\_\_\_\_ between

Landlord: \_\_\_\_\_

Tenant: \_\_\_\_\_

## 2. Premises

The Landlord hereby rents to the Tenant the office space located at:

\_\_\_\_\_

## 3. Term

The term of this lease shall begin on \_\_\_\_/\_\_\_\_/\_\_\_\_ and:

   Continue on a month-to-month basis

   End on \_\_\_\_/\_\_\_\_/\_\_\_\_

## 4. Rent

The monthly rent shall be \$\_\_\_\_\_, payable in advance on the first day of each month.

## 5. Security Deposit

Tenant shall pay a security deposit of \$\_\_\_\_\_ upon signing this Agreement.

## 6. Use of Premises

The premises shall be used for: \_\_\_\_\_ business purposes only.

## 7. Utilities

(Check one):

   Utilities included

   Tenant responsible for utilities

Details: \_\_\_\_\_

## 8. Maintenance and Repairs

The Tenant shall maintain the premises in clean and good condition. The Landlord will be responsible for major repairs.

## 9. Additional Terms

\_\_\_\_\_  
\_\_\_\_\_

## 10. Signatures

\_\_\_\_\_  
Landlord Signature:

\_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Tenant Signature:

\_\_\_\_\_  
Date: \_\_\_\_/\_\_\_\_/\_\_\_\_