

# Data Center Vendor Management Checklist

## Vendor Details

Vendor Name

Contact Person

Phone / Email

Service Type

Contract Expiry

## Checklist

Item	Status	Notes
Signed Contract in Place		
Compliance Requirements Met		
SLA Defined and Agreed		
Performance Metrics Reviewed		
Incident/Issue Management Process		
Access Management Controls		
Regular Reporting/Reviews Scheduled		
Data Protection Assurances		
Exit Strategy/Offboarding Process		

## Additional Notes

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