

Landlord Name  
Landlord Address  
City, State, ZIP Code  
Phone Number

Date: \_\_\_\_\_

Tenant Name  
Tenant Address  
City, State, ZIP Code

**RE: Rent Demand Letter for Eviction Proceedings**

Dear \_\_\_\_\_,

This letter serves as a formal demand for payment of rent past due for the premises located at:

As of the date of this letter, the total amount of owed rent is \$\_\_\_\_\_, which covers the period of  
\_\_\_\_\_.

Please be advised that, unless the above amount is paid in full within \_\_\_\_\_ **days** after the date of this notice, eviction proceedings will be initiated against you as permitted by law.

Kindly remit payment to the address noted above.

If you have already sent your payment or believe the information above to be incorrect, please contact me immediately.

Thank you for your prompt attention to this matter.

Sincerely,

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Landlord Signature

Date: \_\_\_\_\_