

# IP Address Management Record Sample

## Organization Information

Organization Name	Sample Organization Inc.
Department	Information Technology
Contact Person	Jane Doe
Email	jane.doe@example.com
Date	2024-06-15

## IP Address Allocation Table

IP Address	Hostname	Device Type	Location	Assigned To	Status	Notes
192.168.1.10	server01	Server	Data Center	IT Dept	Active	
192.168.1.20	workstation15	Workstation	Office 2A	John Smith	Active	
192.168.1.50	printer03	Printer	Floor 3	Main Office	Inactive	Under maintenance
192.168.1.100	guestwifi	Wireless AP	Lobby	Admin	Active	

## Change Log

Date	IP Address	Change	Performed By	Remarks
2024-06-12	192.168.1.50	Status updated to Inactive	Jane Doe	Maintenance
2024-06-10	192.168.1.20	Assigned to John Smith	Mike Lee	