

# Database Transition Go-Live Checklist

*(Use this checklist to ensure all critical steps are completed before, during, and after the database transition.)*

## Pre Go-Live

- Backup of current production database completed
- All schema/data migration scripts reviewed and approved
- Test migration successfully completed in non-production environment
- Rollback plan prepared and documented
- Communication plan finalized and stakeholders notified

## Go-Live

- Access to production systems verified
- Downtime window initiated and confirmed with stakeholders
- Migration scripts executed and logs collected
- Key data integrity checks performed post-migration
- Application connectivity to the new database confirmed

## Post Go-Live

- Validation of business-critical application functions
- Monitoring and alerting enabled for the new database
- Stakeholder confirmation on successful migration
- Issue/escalation process communicated to support team
- Documentation updated with new configurations