

Pre-Migration Checklist

Project Name	
System/Application	
Owner	
Date	

Checklist

No.	Task	Status	Notes
1	Review migration scope and objectives		
2	Inventory all assets/data to be migrated		
3	Backup existing system/data		
4	Validate backup integrity		
5	Assess application dependencies		
6	Check hardware and resource requirements		
7	Notify stakeholders		
8	Schedule migration window		
9	Define success/failure criteria		
10	Document rollback plan		

Notes

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Approvals

Name	Title/Role	Signature	Date