

Server Maintenance Checklist Form

Server Name

Location / Rack

Maintenance Date

Maintained By

Checklist

Task	Status	Notes
Check hardware status and indicators	<div>Select</div>	<div></div>
System updates and patches applied	<div>Select</div>	<div></div>
Backups verified	<div>Select</div>	<div></div>
Disk usage checked	<div>Select</div>	<div></div>
Service/Process status reviewed	<div>Select</div>	<div></div>

Additional Notes