

Manager Feedback Performance Review

Employee Name

Enter employee name

Position/Department

Enter position or department

Review Period

e.g., Jan 2024 - Jun 2024

Performance Summary

Summarize the employee's overall performance during the review period.

Strengths

List and describe key strengths demonstrated by the employee.

Areas for Improvement

Provide constructive feedback and areas for development.

Goals and Development Plan

Outline specific goals and actions for the employee's continued growth.

Manager Name

Enter manager's name

Date

Enter date

