

Internal Candidate Promotion Evaluation Report

Candidate Information

Employee Name: _____
Current Position: _____
Department: _____
Date of Evaluation: _____
Proposed Position: _____

Performance Summary

Competency Evaluation

Competency Area	Assessment	Comments
Technical Skills		
Leadership		
Communication		
Problem Solving		
Teamwork		

Strengths

Areas for Development

Recommendation

Evaluatorâ€™s Signature:

Date: _____

