

Peer Review Form for Internal Promotion

Peer Reviewer Name

Employee Reviewed

Department

Date

1. Collaboration & Teamwork

Excellent Good Average Needs Improvement

Comments

2. Communication Skills

Excellent Good Average Needs Improvement

Comments

3. Leadership & Initiative

Excellent Good Average Needs Improvement

Comments

4. Problem Solving & Decision Making

Excellent Good Average Needs Improvement

Comments

Key Strengths

Describe the employee's main strengths.

Areas for Improvement

Mention potential areas where the employee could develop further.

Overall Recommendation

Select...

**Additional Comments**

Any other comments...