Project Manager Annual Evaluation Form

General Information

Project Manager Name

Reviewer Name

Date of Evaluation

Review Period

e.g. Jan 2023 - Dec 2023

Core Competencies

Competency	Rating (1-5)	Comments
Project Planning & Organization		
Leadership		
Communication		
Problem Solving & Decision Making		
Team Collaboration		
Risk Management		

Summary of Key Achievements

Describe key accomplishments during the review period

Areas for Improvement

Describe opportunities for growth and development

Goals for Next Review Period

List key goals and objectives for the upcoming period

Overall Performance Rating

Select Rating ▼

Additional Comments

Employee Signature

Date

Reviewer Signature

Date