

Sample Exit Interview Feedback Form

Full Name

Department

Position/Role

Length of Employment

Reason for Leaving

Please explain your reason for leaving (optional)

How would you rate your overall experience?

- ☐ Excellent
☐ Good
☐ Average
☐ Poor

What did you like most about working here?

What did you like least about working here?

Suggestions for improvement

Would you recommend this organization as a good place to work?

- ☐ Yes
☐ No

Any additional comments

