

# Staff Resignation Exit Feedback Questionnaire

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## A. Personal Details

Name

Department / Team

Position

Date Joined

Date of Resignation / Last Working Day

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## B. Reasons for Leaving

Your main reason for resigning:

If others, please specify:

Any suggestions that could have influenced your decision to stay?

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## C. Job Experience Feedback

1. Did you have clear objectives and expectations in your role?

☐ Yes

☐ No

2. Did you receive adequate support from your supervisor/manager?

☐ Yes

☐ No

3. Were you provided with opportunities for growth and development?

☐ Yes

☐ No

What did you like most about your job/this organization?

What did you like least or would like to see improved?

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#### D. Final Comments

Any other comments or suggestions?