

Workshop Impact Evaluation Report

1. Introduction

This report evaluates the impact of the workshop conducted on at _____. The objective was to assess participant learning outcomes, satisfaction, and the overall effectiveness of the workshop.

2. Workshop Details

Title	
Date	
Location	
Facilitator(s)	
No. of Participants	

3. Methodology

The evaluation utilized participant feedback forms, pre- and post-workshop surveys, and facilitator observations to measure the outcomes and effectiveness of the workshop.

4. Key Findings

- Improvement in participant knowledge and skills:
- Level of participant engagement:
- Applicability of content to participants’s roles:
- Suggestions for future workshops:

5. Quantitative Results

Indicator	Pre-Workshop	Post-Workshop
Knowledge Level		
Satisfaction Score		
Confidence in Applying Skills		

6. Participant Feedback

7. Conclusions and Recommendations

Prepared by:

Date:

