

# Candidate Reference Evaluation Form

Candidate Name

Position Applied For

Reference Name

Reference Title

Relationship to Candidate

Contact Information

How long have you known the candidate and in what capacity?

Please rate the candidate on the following attributes:

Quality of Work

- ☐ 1  
☐ 2  
☐ 3  
☐ 4  
☐ 5

Reliability/Dependability

- ☐ 1  
☐ 2  
☐ 3  
☐ 4  
☐ 5

Teamwork

- ☐ 1  
☐ 2  
☐ 3  
☐ 4  
☐ 5

Communication Skills

- ☐ 1  
☐ 2  
☐ 3  
☐ 4  
☐ 5

Problem-Solving

- ☐ 1  
☐ 2  
☐ 3  
☐ 4  
☐ 5

What would you describe as the candidate's major strengths?

What areas could the candidate improve?

Additional Comments

Date

Reference Signature