

Exit Interview Questionnaire

Employee Information

Name

Position/Title

Department

Manager/Supervisor

Start Date

Departure Date

Reason for Departure

Please select your primary reason for leaving:

If other, please explain:

Employment Experience

What did you enjoy most about your job?

What did you enjoy least about your job?

Were you provided adequate training and support?

Do you feel your contributions were valued?

Workplace & Management

How would you describe your relationship with your manager?

How would you describe the work environment/team?

Any suggestions for improvement?

Final Comments

Please provide any additional comments or feedback: