Payroll Data Collection Sheet for Onboarding

Personal Information

Full Name

Date of Birth

SSN / National ID

Address

Phone Number

Email

Employment Details

Position/Job Title

Department

Start Date

Employment Type | Select ▾

Salary / Wage | e.g. $50,000/year

Pay Frequency | Select ▾

Payment & Tax Details

Bank Name

Account Number

Routing Number

Tax Filing Status | Select ▾

Number of Dependents

Other Information

Notes / Special Instructions