

Incident Report – Harassment Allegation

Report Date:

Time:

Location:

Reporter Details

Name:

Position/Role:

Contact Information:

Subject of Allegation

Name:

Position/Role:

Department/Team:

Description of Incident

Details of the Alleged Harassment

Date(s) of Incident(s):

Time(s):

Location(s):

Witnesses (if any):

Nature of Harassment:

Action Taken/Requested

Reporter Signature

Date:
