

Work-from-Home Arrangement Agreement

This Work-from-Home Arrangement Agreement ("Agreement") is made between:

Employer: _____

Employee: _____

Effective Date: _____

1. Purpose

The purpose of this Agreement is to establish the terms and conditions of the Employee's work-from-home arrangement.

2. Terms of Arrangement

- **Work Schedule:** _____
- **Work Location:** _____
- **Duration:** _____

3. Duties and Responsibilities

The Employee agrees to perform all job duties and responsibilities as set out in their employment agreement and job description.

4. Equipment and Resources

The Employer will provide the necessary equipment and support required for the Employee to work remotely, as agreed:

- _____
- _____

5. Confidentiality and Security

The Employee agrees to abide by all company policies regarding confidentiality and security of information and data.

6. Termination of Arrangement

Either party may terminate this arrangement with reasonable notice. This agreement does not alter the terms of employment.

7. Acknowledgment

Both Employer and Employee acknowledge that they have read, understood, and agree to the terms of this Agreement.

Employer Signature:

Date: _____

Employee Signature:

Date: _____