

Anti-Discrimination Policy Sample

Purpose

This Anti-Discrimination Policy is established to ensure a workplace and environment that is free from unlawful discrimination and harassment. We are committed to equal opportunity and do not tolerate discrimination or harassment of any kind.

Scope

This policy applies to all employees, contractors, interns, volunteers, and applicants, as well as any third parties involved in our operations.

Policy

Discrimination or harassment on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, national origin, disability, or any other protected characteristic is strictly prohibited.

Prohibited Conduct

- Making employment decisions based on protected characteristics
- Harassment, including unwelcome comments or conduct
- Retaliation against an individual for reporting discrimination
- Creating a hostile work environment

Reporting Procedures

Anyone who feels they have been subjected to discrimination or harassment should report the incident to their supervisor, manager, or human resources. Reports will be handled promptly and confidentially to the fullest extent possible.

Investigation and Action

All complaints of discrimination or harassment will be investigated promptly. Appropriate corrective action will be taken for any violations of this policy.

No Retaliation

Retaliation against individuals who file a complaint or participate in an investigation is strictly prohibited.

Policy Review

This policy will be reviewed periodically and updated as needed to ensure compliance with applicable laws and organizational best practices.