

Managerial Promotion Assessment Report

Employee Information

Employee Name:

Employee ID:

Current Position:

Department:

Assessment Date:

Recommendation

Proposed Position:

Recommendation Summary:

Assessment Criteria

Criterion	Comments	Score
Leadership	<hr/>	<hr/>
Communication	<hr/>	<hr/>
Decision Making	<hr/>	<hr/>
Team Management	<hr/>	<hr/>
Strategic Thinking	<hr/>	<hr/>

Strengths

Areas for Improvement

Assessor's Comments

Approval

Assessor Name:

Position:

Date:

Signature: