

Past Employment Reference Evaluation

Candidate Information

Full Name

Position Applied For

Reference Provider Information

Reference Name

Relationship to Candidate

Position/Title

Organization

Employment Details

Period of Employment

e.g. Jan 2021 - Dec 2023

Last Position Held

Evaluation

Quality of Work

☐ Excellent ☐ Good ☐ Fair ☐ Poor

Dependability

☐ Excellent ☐ Good ☐ Fair ☐ Poor

Strengths and Positive Attributes

Areas for Improvement

Additional Comments

Reference Provider Signature

Signature

Date