

# Comprehensive Employment Status Validation Document

## Employee Information

Full Name

Employee ID/Number

Date of Birth

Contact Number

Email Address

## Employment Details

Position/Title

Department/Unit

Employment Type

(Full-Time / Part-Time / Temporary / Contract)

Date of Hire

Current Status

(Active / Inactive / On Leave / Terminated)

## Validation Statement

To whom it may concern,

(Please enter a brief statement confirming the employment status and any relevant remarks.)

## Validation Authority

Name

Position/Title

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Signature

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Date

Company/Organization Name

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Contact Information

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Document Reference No.:

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