

# Standard Full-Time Employment Agreement

This Employment Agreement ("Agreement") is made and entered into as of \_\_\_\_\_ (the "Effective Date") by and between:

**Employer:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Employee:** \_\_\_\_\_

**Address:** \_\_\_\_\_

## 1. Position

The Employer hereby employs the Employee in the position of \_\_\_\_\_ on a full-time basis, and the Employee hereby accepts such employment.

## 2. Term

The employment shall commence on \_\_\_\_\_ and shall continue until terminated in accordance with the provisions of this Agreement.

## 3. Duties and Responsibilities

The Employee agrees to perform the duties and responsibilities as may be reasonably assigned by the Employer and to comply with all company policies and procedures.

## 4. Compensation

The Employer shall pay the Employee a salary of \$\_\_\_\_\_ per year/month, payable in accordance with the Employer's regular payroll practices.

## 5. Benefits

The Employee is entitled to participate in the company's benefits plans, subject to the terms and conditions of such plans.

## 6. Working Hours

Standard working hours shall be \_\_\_\_\_ to \_\_\_\_\_, from \_\_\_\_\_ to \_\_\_\_\_. The Employee is expected to devote full working time and attention to the Employer's business.

## 7. Confidentiality

The Employee shall not disclose or use any confidential information belonging to the Employer during or after the term of employment.

## **8. Termination**

Either party may terminate this Agreement at any time upon written notice subject to the applicable notice period of \_\_\_\_\_ weeks/months or as governed by local law.

## **9. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State/Province of \_\_\_\_\_.

## **10. Entire Agreement**

This Agreement constitutes the entire understanding between the parties. Any modifications or amendments must be made in writing and signed by both parties.

Employer Signature:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Employee Signature:

Name: \_\_\_\_\_

Date: \_\_\_\_\_