

Performance Improvement Plan (PIP)

Employee Name		Department	
Job Title		PIP Start Date	
Supervisor		Review Date	

Reason for PIP

Nature of Conduct Issues:

Performance and Conduct Expectations

Expectations	Examples of Current Issues / Incidents	Required Improvements

Support and Resources Available

Timeline and Milestones

Key Dates and Check-Ins:

Milestone	Date

Consequences of Not Meeting Expectations

Signatures

Employee Signature	Date	Supervisor Signature	Date