

Candidate Reference Feedback Report

Candidate Details

Candidate Name:

Position Applied For:

Date of Reference:

Referee Details

Referee Name:

Position/Title:

Organization:

Contact Details:

Relationship to Candidate:

Duration Known:

Assessment

Criteria	Rating (1 = Poor, 5 = Excellent)	Comments
Job Knowledge		
Quality of Work		
Communication Skills		
Interpersonal Skills		
Reliability		
Initiative		

General Feedback

1. Please describe the candidate's main strengths:

2. Please describe any areas for development:

3. Would you recommend this candidate for the applied position? Why or why not?

4. Any additional comments:

Referee Confirmation

Referee Signature: _____

Date: _____