

Written Warning

Dress Code Policy Infraction

Employee Name: _____
Employee ID: _____
Department: _____
Supervisor: _____
Date: _____

Description of Infraction:

Relevant Policy:

Dress Code Policy - All employees are required to adhere to the company's dress code as outlined in the Employee Handbook.

Corrective Action Required:

Consequences of Further Infractions:

Further violations of the Dress Code Policy may result in additional disciplinary action, up to and including termination of employment.

Employee Signature

Date

Supervisor Signature

Date

Note: Employee signature indicates acknowledgment of receipt, not necessarily agreement with its content.