

# Personal Protective Equipment (PPE) Policy

## 1. Purpose

The purpose of this policy is to establish guidelines for the provision, use, and maintenance of Personal Protective Equipment (PPE) for all personnel working at construction sites, ensuring health and safety compliance.

## 2. Scope

This policy applies to all employees, contractors, visitors, and other personnel who enter or work on Company-managed construction sites.

## 3. Responsibilities

- **Management:** Provide required PPE, training, and enforce compliance.
- **Supervisors:** Monitor usage and condition of PPE.
- **Employees:** Wear PPE as required, maintain and report issues.

## 4. PPE Requirements

PPE Item	When Required
Hard Hats	All times on active construction areas
High Visibility Vest	All times outdoors or where vehicle movement occurs
Safety Glasses	Where flying debris, dust, or particles are present
Hearing Protection	When exposed to loud noise (≥85dB)
Gloves	When handling sharp, hot, or hazardous materials
Steel-toe Boots	All times on construction sites
Respirators	During work with airborne contaminants

## 5. Training

All personnel must participate in PPE training before commencing work. Training includes proper use, fitting, maintenance, and limitations of PPE.

## 6. Maintenance and Inspection

PPE must be inspected before each use. Defective or damaged PPE should be reported and replaced immediately. Regular cleaning and proper storage of PPE are required.

## 7. Non-Compliance

Failure to wear or use PPE appropriately will result in disciplinary action, up to and including removal from site.

## 8. Review

This policy will be reviewed annually or when significant changes to work processes or regulations occur.

*Approved By:* \_\_\_\_\_ *Date:* \_\_\_\_\_