

Site Access Control Procedures Sheet

Date:

Project Name:

Location / Zone:

Prepared By:

1. Site Entrance & Exit Points

Access Point	Type (Pedestrian/Vehicle)	Control Measures	Remarks
<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>

2. Site Induction & Registration

Induction Required:

Yes

No

Registration Location:

3. Vehicle Access Procedures

Checkpoints:

Permit Required:

Yes

No

Additional Comments:

4. Visitor & Contractor Log

Name	Company	ID Checked	Time In	Time Out
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>

5. Personal Protective Equipment (PPE) Requirements

PPE List:

Additional Notes:

6. Authorization & Sign Off

Supervisor Name:

Signature:

Date: