

[Company Letterhead]

[Company Name]

[Company Address]

[City, State, ZIP Code]

[Phone Number]

[Date]

To Whom It May Concern,

Subject: Confirmation of Financial Capability â€“ [Employeeâ€™s Full Name]

This letter is to confirm that **[Employeeâ€™s Full Name]** has been employed by **[Company Name]** since **[Start Date]** and currently holds the position of **[Job Title]** on a **[full-time/part-time]** basis.

[Employeeâ€™s Full Name] receives a gross annual salary of **[Amount in Local Currency]**. Based on our records, **[he/she/they]** has demonstrated stable employment and reliable income.

We consider **[Employeeâ€™s Full Name]** financially capable of fulfilling any personal financial obligations, including but not limited to living expenses and travel costs.

Should you require any further information or clarification, please do not hesitate to contact us.

Sincerely,

[Employerâ€™s Name]

[Employerâ€™s Position]

[Company Name]

[Contact Information]