

# Excavation Competent Person Designation Letter

Date: \_\_\_\_\_

To Whom It May Concern,

This letter is to formally designate \_\_\_\_\_ as the Competent Person for excavation operations conducted by \_\_\_\_\_ at the following project/location:

\_\_\_\_\_

The individual named above has demonstrated the necessary training, knowledge, and experience as required by 29 CFR 1926 Subpart P “Excavations, and is authorized to:

- Identify existing and predictable hazards in the surroundings or working conditions
- Identify hazardous, unsanitary, or dangerous conditions
- Take prompt corrective measures to eliminate hazards
- Perform daily inspections of excavations, adjacent areas, and protective systems
- Ensure all excavation safety regulations and company policies are followed

This designation is effective as of the date above and will remain in effect until revoked in writing by company management.

Sincerely,

\_\_\_\_\_  
Supervisor / Manager Name & Title

Date: \_\_\_\_\_

\_\_\_\_\_  
Competent Person (Designee) Signature

Date: \_\_\_\_\_